



May 6, 2016

DIVISION MEMORANDUM  
No. 219 s. 2016

**LEARNER INFORMATION SYSTEM (LIS) URGENT WORKSHOP FOR PRIVATE SCHOOLS**

To: Assistant Superintendents  
Chief Education Program Supervisors  
Education Program Supervisors/Coordinators  
District Supervisors/OICs  
Private Elementary and Secondary School Heads

1. This Office announces the conduct of the Learner Information System (LIS) Urgent Workshop relative to the on-line encoding, housekeeping and updating of learners' data on May 7, 2016 at the Division of Cebu Province Social Hall from 8:00 A.M. to 5:00 P.M.
2. Participants to this activity are the Private School Heads/LIS in-charge who have not yet finalized and submitted their LIS EOSY. Please be informed that the last day of extension for submission of the updated LIS to DepEd Central Office will be on May 8, 2016.
3. Participants are required to bring their laptops, pocket wifi and data of learners.
4. Schedule for this workshop is as follows:  
May 7, 2016 A.M. – Cebu South Area  
May 7, 2016 P.M. – Cebu North Area
5. There will be no registration fee. Travelling expenses of participants shall be chargeable against private school funds while meals/snacks are chargeable against the Division EBEIS funds subject to the usual accounting and auditing rules and regulations.
6. This Memorandum will serve as your Authority to Travel.
7. Immediate dissemination of and compliance to this Memorandum is desired.

  
RHEA MAR A. ANGTUD, Ed. D., CESO VI  
Schools Division Superintendent